







### Governing Council meeting on 22/11/2014

1. Dr. Abdul Aziz P.K. - Chairman 
2. Dr. Vijaya Mohan J. - DDCE Ekm. 
3. Dr. T.V. Francis - Principal 
4. Dr. N. Jayakumar - Governing Council 
5. Dr. Kiyamath Ali - Governing Council 
6. Dr. Pooja P. BalaSundaram - Governing Council 

Minutes of the Governing Council meeting of Maharaja's College, Ernakulam held on 22-11-2014 11:30 am. at Principal's Chamber :-

The governing council meeting has started at 11:30 A.M. on 22/11/2014 with Dr. P.K. Abdul Aziz, Chairman of the Governing Council in the Chair. College Principal Dr. T.V. Francis welcomed the gathering and the Hon'ble Chairman made the deliberations. The meeting has been attended by the Governing Council members.

The meeting has taken the following decisions :-

1. A finance committee has to be set-up in the college adhering to UGC norms to look into the requirements of the college, to screen and submit the proposals, to monitor the various works in the college etc. Hence, a finance committee has been set up with Principal as the Chairman and Prof. Babu Sebastian, Vice Principal and Dr. Pooja P. BalaSundaram, member, Governing Council as its members. The modalities on the functioning of the Finance committee and a background note will be submitted by the Principal to the next Governing Council meeting.

2. For the smooth functioning of the college in connection with the autonomy, the Governing council proposed the creation of the post of Academic Director, Joint Controller of Examination and three deputy controllers of Examination. The Academic Director will help the Principal in undertaking academic activities, implementation of decisions taken in various committee meetings related with autonomy and co ordinate other activities. The Joint Controller of Examinations and three Deputy Controllers of Examination will help the Controller of Examination in undertaking activities related to the conducting of examinations. The Governing council has approved and forwarded the name of Dr. Kiyasath Ali, Head of the Department of Arabic and Governing council members to the post of 'Academic Director' and Shri. Lukmanul Hakeem K., Assistant Professor, Department of History as Joint Controller of Examinations. Shri. Vineet. K.M, Assistant Professor, Department of Commerce, Shri. Benny Thomas M.P, Assistant Professor, Department of Botany and Shri. Murali.T.K, Assistant Professor, Department of Mathematics are recommended as Deputy Controllers of Examinations. As Vice Principal of the college has also been shouldered with additional responsibilities in connection with autonomy, Governing council felt the need to relax 8 teaching hours for Vice Principal in Maharaja's College. The Governing council has approved a 'Method of Activity Management' in connection with autonomy of the college and has decided to forward the same to Government for approval.

3. Hon'ble Chairman has directed to prepare a detailed



project proposal to Government for the construction of building and other requirements. A separate proposal has to be given to UGC for additional assistance meant to the autonomous colleges. The Governing Council discussed in detail on the proposal for carving out a scholarship fund to cater to the financial requirements of the needy and meritorious students and also for the cultural activities. The assistance from CDC, Alumni and private firms and individuals have to be sought. A separate committee has to be formed with Vice Principal as the Convenor to look into the prospects of instituting scholarship fund for students. The existing endowments and awards have to be revived.

4. The Governing Council has suggested the preparation of a master plan for the college keeping in abreast the developments and a vision document for the next 15 years. Consultation with all stakeholders including students, teachers, PTA and alumni has to be done for this. HoD's should prepare the list of staff rooms, class rooms, room for library, other facilities available and then prepare a list of requirements as early as possible.
5. The Governing Council has directed the Principal to make sure that first Board of studies meeting for all subjects for syllabus preparation has to be convened in the next two weeks.
6. The Governing Council has also directed the Principal to intimate the University to nominate persons to be included as Academic Council members and Board of studies members as University's representative.
7. The Governing Council has granted permission to

undertake visit to the autonomous colleges within and outside the state. For sending a delegation to autonomous colleges outside Kerala, Government permission has to be obtained.

The meeting came to an end at 1.15 P.M

*J. K. K.*  
22/7/14

PRINCIPAL  
MAHARAJA'S COLLEGE  
ERNAKULAM

